

Takla Maintenance (TM Corp) is a family-owned business operating in Edmonton. TM Corp offers Commercial/Sub-divisional/Industrial, scale landscaping services such as site preparation, tree, shrub and turf installation, plant care and vegetation control.

The assistant field manager (AM) , Project Manager (PM) will be required to work primarily in the landscape construction departments, which is responsible for tree and shrub construction, grading,soil works,tree install, shrub install ,park area construction, landscape deficiency correction. This position is opening immediately. During the summer season hours of operation are Monday – Saturday from 8 AM – 6 PM. Compensation ranges from \$55,000-\$80,000/year, depending upon experience.

We are looking for an individual who can organically grow into a senior management role as the company is expanding. The successful candidate will have previous landscape construction and/or maintenance experience. The assistant manager (AM) / project manager (PM) will report directly to the construction and the maintenance manager and will be required to help communicate work assignments to team leads. The AM /PM will supervise and coordinate the activities of construction team leads and water truck drivers. This includes establishing work schedules and procedures and resolve work-related problems, both technical and interpersonal. The new manager will also help with the requisition of supplies and materials and maintain financial and personnel records. He or she will help hire seasonal staff and train workers in job duties and company policies. Finally, the AM / PM will assist with quality control and site visits with clients and municipal inspectors to facilitate and achieve compliance measures.

Must have:

Class 5 Driver's License with a clean driving record & reliable transportation

Seasonal landscaping experience

Physically fit, reliable, good attention to detail & a positive attitude

Willingness to work overtime when required (up to 12 hours shifts)

Diploma or degree in:

Landscape Architectural Technology

Environmental Assessment and Restoration

Duties and expectations include, but are not limited to:

Monitor jobsite productivity and report to managers

Interpret architectural design drawings and construction maps

Assist in evaluation of daily safety documentation

Assist in training and managing personnel

Ensure compliance with contractual obligations

Conduct routine site inspections & enforce safety policies

Review maintenance logs for all tasks completed

Learn and contribute to naturalization approaches

Supervise herbicide application

Preference will be given to candidates who have:

First-aid certification

CSTS certification

ISA certification

Leadership training

Safety training

Mechanically inclined

Thank you in advance for your application. Only those candidates selected for an interview will be contacted.

Work Remotely

No

Job Types: Full-time, Permanent

Pay: \$55,000.00-\$80,000.00 per year

Ability to commute/relocate:

Edmonton, AB: reliably commute or plan to relocate before starting work (required)

Application question(s):

Candidate must be legally approved to work in Canada

Experience:

Landscape maintenance: 3 years (required)

Landscaping Supervisors: 3 years (required)

Work Location: In person

**How to apply:**

Candidates should apply by sending their current resumes to **[officemanager@taklagroup.ca](mailto:officemanager@taklagroup.ca)**